

Submitted by: Chairman of the Assembly  
at the Request of the Mayor  
Prepared by: Department of Health and  
Human Services  
For reading: September 11, 2007

**CLERK'S OFFICE**

**APPROVED**

Date: 9-25-07

ANCHORAGE, ALASKA  
AR NO. 2007-203

1 A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING FOUR  
2 HUNDRED FIFTY-FIVE THOUSAND SEVENTY DOLLARS (\$455,070) FROM THE STATE OF  
3 ALASKA, DEPARTMENT OF HEALTH AND SOCIAL SERVICES AS A GRANT TO THE STATE  
4 CATEGORICAL GRANTS FUND (231), DEPARTMENT OF HEALTH AND HUMAN SERVICES  
5 FOR THE WOMEN, INFANTS AND CHILDREN SUPPLEMENTAL NUTRITION SERVICES.

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7 THE ANCHORAGE ASSEMBLY RESOLVES:

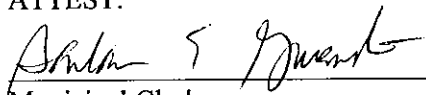
8  
9 Section 1. That the sum of Four Hundred Fifty-five Thousand Seventy Dollars (\$455,070) is  
10 appropriated as a grant award from the Alaska Department of Health and Social Services to the State  
11 Categorical Grants Fund (231) Department of Health and Human Services for the Women, Infants &  
12 Children Supplemental Nutrition Services.

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14 Section 2. That this resolution is effective immediately upon passage and approval by the Anchorage  
15 Municipal Assembly.

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17 PASSED AND APPROVED by the Anchorage Assembly this 25<sup>th</sup> day of September, 2007.

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Chair

ATTEST:

  
Municipal Clerk

Departmental Appropriation:  
Department of Health and Human Services: \$455,070



# MUNICIPALITY OF ANCHORAGE

## ASSEMBLY MEMORANDUM

No. 529-2007

Meeting Date: September 11, 2007

**From:** Mayor

**Subject:** Appropriation of an Alaska Department of Health and Social Services Grant Award for the provision of Women, Infants and Children Supplemental Nutrition Services (WIC)

The Department of Health and Human Services is requesting appropriation of Four Hundred Fifty-five Thousand Seventy Dollars (\$455,070) as a grant award from the Alaska Department of Health and Social Services to the State Categorical Grants Fund (231) Department of Health and Human Services for the Women, Infants & Children Supplemental Nutrition Services. The period of the grant is July 1, 2007 to December 31, 2007.

The program provides nutrition screening, education and warrants for supplemental food to low income, pregnant, breastfeeding or post-partum women, infants and children up to their fifth birthday who are determined to be at nutritional risk.

Nutritional risk is defined as the occurrence of anemia, abnormal growth patterns, inadequate dietary patterns, medical complications in which nutritional management plays a role in optimal outcome, major surgery or substantial burns.

The Municipality of Anchorage, Department of Health and Human Services received the first grant for WIC services in February of 1977 and has operated the program continually since then. In 2006, the clinic provided 53,867 visits, and the client case load was 25% women, 22% infants and 53% children.

Under the terms of this grant program staff will:

- Provide screening to determine nutritional inadequacies.
- Provide nutrition education and State warrants to purchase supplemental foods for pregnant women, infants and children who are income eligible and at nutritional risk.
- Maintain financial records, which are readily accessible for State and Federal Review.
- Provide reports as required by Federal regulations.

The following budget is submitted.

### STATE CATEGORICAL GRANTS FUND (231)

#### **REVENUES:**

| <b><u>ACCOUNT NUMBER</u></b> | <b><u>ACCOUNT NAME</u></b>    | <b><u>AMOUNT</u></b> |
|------------------------------|-------------------------------|----------------------|
| 231-23867G-9398              | State Grant Revenue-Pass Thru | \$455,070            |

**EXPENDITURES:**

| <u>ACCOUNT NUMBER</u> | <u>ACCOUNT NAME</u>                  | <u>AMOUNT</u>    |
|-----------------------|--------------------------------------|------------------|
| 231-23867G-1101       | Salaries & Wages                     | \$208,090        |
| 231-23867G-1401       | Benefits                             | 139,917          |
| 231-23867G-2101       | Office Supplies                      | 1,750            |
| 231-23867G-2201       | Operating Supplies                   | 4,277            |
| 231-23867G-3101       | Professional Services                | 50               |
| 231-23867G-3201       | Communication                        | 2,350            |
| 231-23867G-3202       | Postage                              | 250              |
| 231-23867G-3302       | Mileage                              | 500              |
| 231-23867G-3601       | Repairs & Maintenance - Contracted   | 425              |
| 231-23867G-3701       | Rentals                              | 27,900           |
| 231-23867G-3805       | Dues, Subscriptions and Memberships  | 50               |
| 231-23867G-6022       | Clerk                                | 59               |
| 231-23867G-6061       | Office of Equal Opportunity          | 64               |
| 231-23867G-6091       | Office of Management & Budget        | 409              |
| 231-23867G-6095       | Purchasing                           | 1,310            |
| 231-23867G-6103       | Financial Reporting                  | 4,499            |
| 231-23867G-6104       | Payroll                              | 1,243            |
| 231-23867G-6105       | Financial Processing                 | 675              |
| 231-23867G-6109       | Cash Management                      | 39               |
| 231-23867G-6110       | PeopleSoft Support                   | 1,374            |
| 231-23867G-6145       | General Liability                    | 2,705            |
| 231-23867G-6147       | Workers' Compensation                | 7,449            |
| 231-23867G-6181       | Classification & Employee Svcs Admin | 1,876            |
| 231-23867G-6198       | Personnel Admin                      | 2,697            |
| 231-23867G-6227       | Maternal & Child Health              | 45,112           |
|                       | <b>Total</b>                         | <b>\$455,070</b> |

**RECOMMENDATION:**

THE ADMINISTRATION RECOMMENDS THE ASSEMBLY RESOLUTION BE APPROVED  
 APPROPRIATING THE WOMEN, INFANTS & CHILDREN (WIC) GRANT.

Prepared by: Diane E. Ingle, Director, Department of Health and Human Services

Fund Certification: Jeffrey E. Sinz, Chief Fiscal Officer

231-23867G-9398-WICBY07-BP 2007 \$455,070

(SOA FY 2008 WIC Program)

Concur: Denis C. LeBlanc, Municipal Manager

Respectfully submitted: Mark Begich, Mayor

**Content Information****Content ID :** 005408**Revision:** 0**Type:** AR\_FundsApprop - Funds Approp Resolution**Title:** Appropriation for Supplemental Nutrition Program (WIC) 2007-2008**Author:** jonesd**Initiating Dept:** HHS**Select Routing:** Standard**Review Depts:****Description:** SOA FY 2008 WIC Program Grant Appropriation**Keywords:****Date Prepared:** 8/29/07 2:45 PM**Director Name:** Diane E. Ingle**Addnl Dept Review ?:** No**Addnl Review Depts:****Mayor Review?:** No**Revision History**

| Revision | Release Date    | Expiration Date | Status   |        |
|----------|-----------------|-----------------|----------|--------|
| 0        | 8/29/07 2:45 PM | None            | Released | Delete |